

RESOLUTION NO. 51-94
MASON COUNTY PARKS AND RECREATION PARK USE POLICY

WHEREAS, it will be the policy of the Mason County Parks and Recreation Department to charge a fee for usage of county owned sport fields; and,

WHEREAS, the purpose of the fee schedule is to offset maintenance and operations costs and to set park schedules; and,

WHEREAS, it is recognized that a work project program will be in effect and available for user groups to offset fees, and that this program has a set procedure, and that the Parks Advisory Boards will have the opportunity to review and comment on volunteered work projects;

NOW, THEREFORE, BE IT RESOLVED by the Board of Mason County Commissioners, that the Mason County Parks and Recreation Park Use Policy and its procedures be adopted.

DATED this 24th day of May, 1994

BOARD OF COUNTY COMMISSIONERS
MASON COUNTY, WASHINGTON

M. L. Faugender
M. L. FAUGENDER, Chairperson

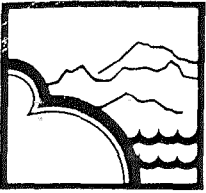
absent
LAURA E. PORTER, Member

William O. Hunter
WILLIAM O. HUNTER, Member

ATTEST: Rebecca S. Rogers
Clerk of the Board

APPROVED AS TO FORM:

Mike Huff
Prosecuting Attorney



MASON COUNTY
DEPARTMENT of GENERAL SERVICES

Mason County Bldg. III 426 W. Cedar
P.O. Box 186 Shelton, Washington 98584
(206) 427-9670

building

parks & recreation

fair/convention center

planning

fire marshal

MASON COUNTY PARKS & RECREATION PARK USE POLICY

It will be the policy of Mason County Parks and Recreation Department to charge a fee for usage of county owned sport fields. Organized youth groups (defined as organized groups and/or leagues with a majority membership of individuals under the age of 21) will receive a discounted rate for field usage. (see attached fee schedule)

The purpose of the fee schedule is to offset the rising cost of operation and maintenance at the three parks offering sport fields. The tremendous public use at these parks requires additional maintenance above what other county parks require. This fee schedule, combined with the work project agreement maximizes the benefits received by the county and it's residents.

The work project agreement provides organized county groups the ability to work off their assessed field use fees for any given sport season as indicated by the Regulations for Work Projects form. Organized groups that choose to work off their field use fees in lieu of payment can be credited for 100% of the cost for a particular project, provided the project has the prior approval of parks staff, is completed in a timely and professional manner and passes a final parks staff inspection. (see attached project and procedure forms)

All users of county owned parks are welcome to donate toward park improvements at any county owned park. This donation can be in the form of cash, labor or materials. Prior to implementation of any donated project, a certificate outlining the project will be completed and approved by the Parks Department Supervisor.

The Parks Advisory Boards (where applicable) will have the opportunity to review and comment on volunteered work projects, to ensure that they comply with the immediate goals and priorities of the park. This citizens Advisory Board is critical in determining the needs of local park users and advises the Parks Department of these needs.

MASON COUNTY PARKS DEPARTMENT

SPORT FIELD RENTAL FEES FOR MCRA, FOOTHILLS AND SANDHILL PARKS

ORGANIZED YOUTH LEAGUES

Field Rental Per Hour	\$2.50 Each Field
Field Lighting (One Hour Minimum)	\$2.50 Per Hour Per Field
Field Preparation (Baseball)	\$6.50 Each Field
Field Preparation (Soccer)	\$7.50 Each Field

ORGANIZED ADULT LEAGUES AND INDEPENDENT USES

Field Rental Per Hour	\$ 6.00 Each Field
Field Lighting (One Hour Minimum)	\$ 6.00 Per Hour Per Field
Field Preparation (Baseball)	\$10.00 Each Field
Field Preparation (Soccer)	\$10.00 Each Field

YOUTH TOURNAMENT ACTIVITIES

SAME FEE SCHEDULE AS ORGANIZED YOUTH LEAGUES

ADULT TOURNAMENT ACTIVITIES

Field Rental - Weekends (Includes All Field Preparations)	\$50.00 Per Field Per Day (Partial Day Pays Full)
Field Rental - Weekday Evening Only	\$25.00 Per Field Per Night
Field Lighting (One Hour Minimum)	\$10.00 Per Hour Per Field

MISCELLANEOUS USE

Each Field	\$5.00 Per Field Per Hour
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5-10-94

o ADOPT FEES. - DATE JUNE 1 EFFECTIVE.
o SET TIME TO ADOPT POLICY. 1 WK LATER. 4:00PM
5-24-94

MASON COUNTY PARKS DEPARTMENT

REGULATIONS FOR WORK PROJECTS

- *ANY AND ALL PROJECTS UNDERTAKEN FOR CREDIT TOWARDS FACILITY RENTAL FEES MUST BE OF THE TYPE THAT WILL BENEFIT MASON COUNTY PARKS AND THE RESIDENTS OF MASON COUNTY AT LARGE.
- *ALL PROJECTS MUST BE SUBMITTED IN WRITING, REVIEWED AND APPROVED BY A MEMBER OF THE MASON COUNTY PARKS DEPARTMENT AND PARK ADVISORY BOARD (WHEN APPLICABLE) PRIOR TO IMPLEMENTATION.
- *ANY AND ALL APPROVED PROJECTS WILL BE COMPLETED IN A PROFESSIONAL AND TIMELY MANNER.
- *REIMBURSEMENT FOR PROJECTS SHALL NOT EXCEED 100% OF THE TOTAL FACILITY RENTAL FEES INCURRED BY ANY ONE USER GROUP OR ORGANIZATION.
- *THERE WILL BE NO CARRY-OVER OF CREDIT FROM ONE YEAR TO THE NEXT. ANY PROJECT AND/OR PROJECTS DONE IN ONE YEAR MUST HAVE THE CREDIT APPLIED TO THAT YEAR'S FACILITY RENTAL BILLING.
- *ANY ADDITIONAL PROJECTS WHICH WILL EXCEED FACILITY RENTAL FEES IN A GIVEN YEAR WILL BE CONSIDERED A DONATION TO MASON COUNTY PARKS AND A CERTIFICATE OF DONATION WILL BE PROVIDED TO THE ORGANIZATION/INDIVIDUAL RESPONSIBLE FOR THE PROJECT/DONATION UPON COMPLETION OF THE PROJECT OR RECEIPT OF THE DONATION.
- *TYPICAL EXAMPLES OF PROJECTS INCLUDE, BUT ARE NOT LIMITED TO:
 - *LITTER PICK-UP
 - *BLEACHER REPAIR AND/OR REPLACEMENT
 - *DUG-OUT REPAIR AND/OR REPLACEMENT
 - *TOP DRESSING OF INFIELDS
 - *PAINTING
 - *FENCE REPAIR AND/OR REPLACEMENT
 - *EDGING OF INFIELD BASE LINES
 - *INSTALLATION OF RESTROOM FACILITIES
 - *PICNIC TABLE REPAIR AND/OR REPLACEMENT
 - *UPGRADING LANDSCAPE AREAS
 - *CONSTRUCTION PROJECTS, I.E., NEW BUILDINGS, PLAYGROUNDS, ETC.
 - *VARIOUS REPAIR PROJECTS
- *ALL PROJECTS WHICH PREVENT THE USE OF ANY SPORT FIELD MUST BE CLEARED WITH THE FACILITY COORDINATOR AND SCHEDULED AT A TIME WHEN THAT PARTICULAR FIELD IS NOT SCHEDULED FOR USE.
- *FAILURE TO COMPLETE ANY GIVEN PROJECT AS APPROVED BY MASON COUNTY PARKS STAFF WILL RESULT IN TOTAL NEGATION OF CREDIT FOR THAT PARTICULAR PROJECT.
- *EACH PROJECT WILL HAVE A PROGRESS CHECK CONDUCTED BY PARKS STAFF.
- *EACH PROJECT WILL HAVE A FINAL INSPECTION CONDUCTED BY PARKS STAFF BEFORE EARNED CREDIT IS APPLIED TO ANY FACILITY RENTAL FEES.
- *PROJECTS ARE NOT LIMITED TO ANY ONE PARK FACILITY. THEY CAN BE DONE AT ANY OF THE PARKS WHICH ARE OWNED BY MASON COUNTY.

MASON COUNTY PARKS DEPARTMENT

PROJECT/MATERIAL DONATION

PROPOSED PROJECT: _____

SPONSORING ORGANIZATION/GROUP: _____

CONTACT PERSON: _____

ADDRESS: _____

TELEPHONE: _____

TENTATIVE START DATE: _____

TENTATIVE COMPLETION DATE: _____

DESCRIPTION OF PROJECT (BE SPECIFIC): _____

PARKS STAFF REVIEW OF PROPOSED PROJECT

COMMENTS AND/OR SPECIAL CONDITIONS: _____

REIMBURSEMENT RATE: _____ TOTAL REIMBURSABLE AMOUNT: _____

APPROVED BY: _____ DATE: _____

PROJECT PROGRESS CHECK: _____

PROJECT COMPLETION CHECK: _____

RECEIPT(S) FOR MATERIALS/EQUIPMENT TOTAL: _____

CREDIT ALLOWABLE TOWARDS FEES: _____

CREDIT APPROVED BY: _____

PARKS STAFF

DATE

ORGANIZATION REPRESENTATIVE

DATE

MASON COUNTY PARKS DEPARTMENT

CERTIFICATE OF DONATION

The individual(s) and/or organization(s) listed below donated labor, materials and/or equipment towards the improvement of Mason County Parks and Recreation Facilities as indicated.

Date of Donation: _____

Location: _____

Type of Donation: Labor Materials Equipment Other

Project/Donation Specifications: _____

Value of Donation: _____

Name: _____

Address: _____

Telephone: _____

Approved by:

George A. Harmon
Parks Supervisor

Date

MASON COUNTY PARKS DEPARTMENT

RECORD OF DONATION

The individual(s) and/or organization(s) indicated below donated time, materials and/or equipment towards the improvement of Mason County Parks facilities.

Date: _____ Location: _____

Project Specifications: _____

Name	Address	In	Out	Total Hours
TOTAL HOURS				

I hereby certify that the information provided above is accurate. I understand that any and all reimbursement for projects and/or materials is contingent on final inspection and approval by the Parks Supervisor and/or his designee.

Project Supervisor

Date

Parks Supervisor

Date