

**WA DEPARTMENT OF ECOLOGY
WATER QUALITY PROGRAM
PROGRESS REPORT FORM**

Funding Source: 319 Centennial DIF Revolving Fund
 Reclaimed Water Stormwater

Grant/Contract/Loan Number: G0800631

Project Title: Mason County Stormwater Management Program Funding and Improvement/ Urban Water Quality LID Retrofit Project

Project Period: January 31, 2008 to June 30, 2012
 (Start and end date from grant agreement)

Recipient Organization: Mason County

Recipient Project Manager: Loretta Swanson / Charlie Butros
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Reporting Period: July 1, 2011 to September 30, 2011

Date This Form Was Prepared: October 18, 2011

Ecology Contacts:

Regional Project Manager: Deborah Cornett, (360) 407-7269 Regional Office
Financial Manager: Melanie Tyler, (360) 407-7039 Lacey Office

Funding: Total Eligible Cost: \$ 1,000,000
 Total Ecology Award: \$ 750,000
 Total Expenditures to Date: \$ 945,965

Task and Milestone Achievements (for current reporting period only)

Mason County Commissioners approved on August 9, 2011 a term extension of the Stormwater Implementation Task Force to end on or before June 30, 2012 (Resolution 50-11) to remain consistent with the revised grant expiration date.

(Amendment No. 1 was executed on April 17, 2011 and changed the grant expiration date to from June 30, 2011, to June 30, 2012.)

Task 1: Project Administration / Management

Total Eligible Cost \$ 30,000 (*requested budget revision: \$17,500*)
Total Expenditures to Date: \$ 11,720

Administration

A budget revision was requested on August 26, 2011 to account for a reduction in Tasks 1 and 3, and an increase in Task 2. The Department's share did not change.

Coordination

The Stormwater Work Group continued regular meetings during this quarter (typically held on the first and third Thursdays). Representatives from Mason Conservation District, WSU Extension, and Mason County Departments of Community Development, Health, Utilities and Public Works attend.

Regular Otak coordination (and work) was suspended during this quarter while the Stormwater Task Force began development of draft program recommendations. Otak routinely receives all Task Force communications to monitor progress. Sub-consultant Melinda Posner has assisted with facilitation of Task Force draft recommendations.

Other activities include Stormwater Program Coordinator attendance and participation at WRIA 16, Hood Canal Coordinating Council, Oakland Bay advisory group and TMDL, and Puget Sound Coordinated Ecosystem Monitoring and Assessment Program "Launch Committee" meetings.

Task 2: Program Implementation

Total Eligible Cost \$ 390,000 (*requested budget revision: \$480,000*)
Total Expenditures to Date: \$ 479,006

A. Public Education and Outreach

Clean Water Meeting Follow-Up

A series of public meetings were held in early June to present possible elements of a Clean Water program, potential costs and ways to fund a program. A Board of County Commissioners briefing was held on July 11, 2011 to summarize common themes from the three meetings and share recommended next steps. During this briefing the Board requested a status report from the Stormwater Task Force.

Stormwater Task Force (Meetings July 21st, August 15th & September 19th)

Stormwater Task Force activities and discussion topics for this quarter included the following:

- The July meeting was spent discussing the approach and process for developing draft program recommendations. Additionally, Task Force members reviewed and provided comments on a letter to the Board of County Commissioners providing a brief status report and anticipated remaining work. (Letter is attached.)

- During the August meeting, Task Force members affirmed the process for developing recommendations, reviewed and discussed potential criteria, and developed draft recommendations for two potential program elements: Public Works Operation and Maintenance and Construction. Melinda Posner assisted with facilitation.

(Attached are background information sheets provided to Task Force members to aid development of draft recommendations. Information sheets were developed by the interdepartmental work group, and department representatives attend the Task Force meetings to provide a briefing and respond to questions.)

- The September meeting was devoted to developing draft recommendations for Public Education and Outreach, and Development Regulations. Barbara Adkins, Director of Mason County Department of Community Development was on hand to respond to Task Force member questions. Bob Simmons and Emily Sanford, WSU Extension, provided public education and outreach information. Melinda Posner assisted with facilitation. (Background information sheets attached.)

Mason Conservation District and WSU Extension staff participated in Task Force meetings and development of materials, and WSU Extension provided note-taking and draft minutes.

Stormwater Website

The Stormwater website is updated to include recent progress reports and Task Force minutes and agendas. No new elements were added during this quarter.

The stormwater website can be found here: <http://www.co.mason.wa.us/stormwater/>

Shoreline Property Owners

MCD provided technical assistance to 1 landowner this quarter.

B. SWMP Funding Plan

Funding options were presented to the Stormwater Task Force and Board of County Commissioners during the previous quarter. Task Force members expressed concern that not enough time and attention had been given to understanding the Gap Analysis (what are the program needs?) and developing program options *before* addressing how to fund a program.

Similar comments were made by County Commissioners and the public during the June Clean Water Meetings. One of the common themes expressed during the June meetings was a lack of understanding of current efforts within the County, whether they are adequate, and how they are funded. As a result, it was decided to dedicate Task Force meeting time to address these issues and to suspend consultant work until the Task Force completed draft program recommendations. Upon completion of the program work, the Task Force will then develop funding recommendations leading to Otak's completion of the Funding Strategy Technical Memorandum.

C. Develop and Implement Legal Authorities and Train Staff

In August, planning began to conduct two winter Mason County LID workshops: one geared for County, City and Tribal staff, and a second aimed at the development community. The workshops will be conducted by WSU Extension, with planning and development assistance from Mason County and Mason Conservation District.

Department of Community Development experienced a re-organization during this quarter resulting in a temporary suspension of formal staff meetings with the Stormwater Coordinator. DCD staff members continue to forward code and project review questions to the Stormwater Coordinator to enhance understanding.

D. GIS based Water Quality Mapping

MCD staff members continued to work with MCPW GIS staff on preparation of a Countywide Low Impact Development Facility map.

Task 3: Stormwater Retrofit, LID Projects, and Planning

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| Total Eligible Cost | \$ 580,000 <i>(requested budget revision: \$502,500)</i> |
| Total Expenditures to Date: | \$ 455,239 |

BELFAIR

MCD staff created a brochure “Stormwater System Guide for Belfair Businesses” and continued planning efforts to vegetate the stormwater detention pond.

ALLYN

A meeting was held on-site to explain the proposed Filterra project to Mason County planner Alan Borden and to review County permit requirements. Also in attendance were: Mason County Public Works permit coordinator Jeremy Graham, Mason County Public Works Road Maintenance Manager Allan Eaton and Supervisor Dave Clevenger, and Stormwater Program Coordinator Loretta Swanson.

Jeremy Graham prepared and submitted required permits.

Tasks/Milestones not achieved and why:

Potential Future Challenges to Performance (time delays, staff changes, etc.)

Jennifer Radcliffe, Mason County GIS Analyst recently accepted a position with the Port of Tacoma. This will likely affect response time for GIS products during the next quarter.

General Comments

List the cumulative totals for all numerically measurable accomplishments for this calendar year

(Example: amount of riparian area planted, length of fencing installed, technical assistance, conservation plans, etc)